

MINUTES FOR THE “READS-TO-GO” STEERING COMMITTEE

Monday, December 4, 2006 10:05 AM
Local Government Center, Concord, NH

In attendance: Amy Thurber (co-chair), Claudia Mayer (co-chair), Sondra VanderPloeg, Diane Mayr, Sara Basbas, Amy Friedman, Trisha Ryden, and Diane Gilson.

Minutes of the November meeting were read and accepted.

OLD BUSINESS

Claudia presented a cost breakdown of the bags as well as sample sizes. It was decided that the medium size would be adequate for the number of books needed. There was concern that the price of the bags and books combined would be too much for some libraries, and a discussion followed about reducing the number of books per bag. The consensus was to leave the number at 15 for the time being.

Claudia also distributed samples of a booklet on starting a book club from Canton Public Library. It was agreed that it would make a good addition to the bags, and Claudia will seek permission from them to use it.

Sondra read the completed Verizon grant application and stated that she had both mailed and e-mailed copies prior to the deadline. She informed the committee that the grant would be awarded on 1/15/07, and if awarded to the committee, a report to Verizon would be due by November 2007.

Trisha R. presented a sheet of tips on being a good book group member. It was decided that this would also be included in the bag, however the websites listed at the end would be more appropriate for the list of resources sheet which will also be included.

NEW BUSINESS

The top 10 list was finalized: Memory Keeper's Daughter, Snow Flower and the Secret Fan, Stiff: the Curious Lives of Human Cadavers, Ender's Game, Persepolis, Burning Marguerite, Year of Wonders, Glass Castle, Shadow Divers, Curious Incident of the Dog in the Night-time.

Final decisions were made on what documents would be needed to complete the project. The bags will include: booklet on starting a book group, tip sheet on being a good member, a resource list, author biography, set of discussion questions, set of generic discussion questions, copy of rules and regulations, and a contents list. Documents to be sent to each holding library will include: set of rules for processing kits, OCLC form from NHAIS, bookplates, current "wish list" of titles, bookmarks, posters, list of READS contact info. Documents to be sent to all NHAIS libraries with van access: posters, bookmarks and an informational brochure. The brochure would also be sent to all May 07 conference non-attendees.

Claudia asked that some sort of presentation of the new program be available soon for the members of the programming committee for the May conference. This would enable the steering committee to be on the schedule for May and present the program to interested ILL librarians. Discussion followed about inserting some documents with the conference materials, as well as the possibility of raffling a kit. There was no consensus on the raffle at this time.

There was a discussion on the hiring of a logo designer. It was decided to continue with the staff member originally approached about the project.

There was a discussion on how the embosser would be passed around to libraries processing the new books. It was decided that bookplates would be more practical even though the embosser was included in the grant application.

Amy T. reported that the READS board had some concerns about the book kits not being reserved. After discussion, it was decided that this decision would probably be reversed. Amy also mentioned that READS might consider awarding a start-up grant for libraries who could not afford to sponsor a kit,

The next meeting was set for Monday, January 22, 2007, same time and location. Meeting was adjourned at 12:05 PM.

ACTION LIST

Sara will search for a consistent source for the author biographies and the generic discussion questions.

Amy F. will reformat the discussion questions on the top 10 list.

Claudia will contact Canton PL for permission to use their booklet.

Trisha R. will develop a list of rules & regulations.

Diane M. will develop a list of processing procedures.

Diane G. will get the OCLC form from Mary Russell.

Sondra will develop an annotated list of the top 10 list.

Claudia and Amy T. will develop a first draft of the informational brochure.

Sondra, Diane M. and Diane G. will develop a survey form to be e-mailed to Ill librarians asking for their input.

Respectfully submitted,

Diane Gilson