

READS Executive Board Meeting (2006 board)  
December 7, 2005 11 am  
NHSL

The meeting was called to order at 11:25 by President Sarah Leonardi. In attendance were Steve Viggiano, Claudia Mayer, Brian Hackert, Tricia Quinn and Diane Arrato Gavrish. Amy Thurber, the newly elected Secretary, was not able to attend. New Board members were introduced.

The slate of officers for 2006 is as follows:

- Membership - Steve Viggiano
- Treasurer - Tricia Quinn
- President - Sarah Leonardi
- Vice President/President Elect - Claudia Mayer
- Publicity - Brian Hackert
- Public Relations - Diane Arrato Gavrish

Claudia will work with the Programming committee to establish a chair for that group since she is moving to Vice President/President Elect of the Executive Board. She will keep us informed of movement within the group.

NH State Advisory Council appointment - Tricia is out as our representative. Brian and Diane will share this job, attending meetings when most convenient for both of them. The first meeting will be in January.

NHLA newsletter - will be published 4 times a year and each section will have an issue assigned to them. Our issue is the June, 2006. Heather will be writing about the READS first annual award of excellence for the November issue. We will try to always include our publicity and PR in the newsletter.

Heather attended the annual NHLA retreat on behalf of READS.

NHLA web page coordinator - Dianne Hathaway is the new Secretary of NHLA; Jennifer Bone will continue to be the web page contact until a replacement can be found.

Financial report - Tricia will try to work out any discrepancies with our funds and try to balance our accounts equally. If she is not able to do this by our next Board meeting in February, Sarah will bring it up to NHLA.

Budget review - It is Sarah's goal that we have a budget from which to work. Our new year will be December to December, to keep with NHLA's year. Sarah will work on a budget for us with our input.

Meeting dates - Discussion took place about our meeting dates for 2006. We were all asked to write down dates that would be good for us and those that would not work out. If possible, READS will meet with regularity at the State Library in order to be more central for everyone. After looking at everyone's schedule, Sarah will send around a listing of Board meeting dates. Our next meeting will be Thursday, Feb 2, tentatively.

Sarah distributed a calendar for the year with scheduled READS activities as well as those for NELA, NHLA, and CHILIS. This is an attempt to orient new board members to regular READS activities. Some things to consider: What READS has been, what we did, and what we want to be. We will make up an organizational chart and packet for new members to clarify these issues. One change that is being considered is to move the date of the Fall conference to September so it might not conflict with other state conferences. Various dates were tossed around.

Sarah would like all committee members to prepare a list of goals to work toward over the coming year. These might be as simple as populating the new committees. Other suggestions included a membership packet for new members, a web replacement for the READS bookmarks for the Publicity committee. Discussion took place about clarifying the distinction between the Public Relations and Publicity committees. Public Relations was discussed .. We will be thinking about promotional gimmicks such as pens, pads, t-shirts and a banner for our conferences. Another suggestion was notecards with photographs of different libraries. Our brochure "Botox" was a great start to our PR and our Welcome Packet will be helpful, as well. We will be looking for the most up to date membership list we can get for the new year.

The meeting adjourned at 12:20 pm.

Respectfully submitted,

Diane Arrato Gavrish  
Secretary