

READS Executive Board Meeting
June 14, 2007
10:00am Local Government Center, Concord, NH

President Mayer called the meeting to order at 10:10am. In attendance were Chris Hague, Diane Arrato Gavrish, Steve Viggiano, Amy Thurber, Sarah Leonardi and Claudia Mayer. There were no minutes from the April 5 meeting.

President's Report

Claudia reported on NHLA Executive Board meeting. Annie Donahue, NHLA President, is travelling to Coops. The NHLA Executive has started budget talks.

READS has sent by-laws to Catherine Redden.

Andrea Thorpe has planned a continuing education program on Library 2.0 on September 24 in Hooksett.

An article has been sent in for the June NHLA newsletter.

No scholarship was awarded in the fall. Mary Cronin received the spring money.

The Barnes and Nobles fundraising event raised \$400.00

Andrea Thorpe, Annie Donahue, Catherine Redden and Amy Thurber have begun planning the 2008 NHLA conference.

Spring Conference Wrap up

Over 60 people attended the READS-TO-GO presentations. The board discussed their personal experiences with the conference programs and the success that READS and READS-TO-GO had in the vendor hall.

Vice President's Report

The fall program will take place on October 26 at the Local Government Center. The title is People, Places and Things: Security in your library. There will be three programs; building security, collection security and Personal (Staff) security presented by the Lancaster Police Chief.

Treasurer's Report

As of May 15, READS accounts total \$5257.34. Sarah reported that the new budgeting form is simple to read. Claudia mentioned that having the budget done chronologically helps to plan the year and appreciated Lois creating the budget in two formats. NHLA is planning their budget in two-year increments and it would be helpful if READS continues to do the same.

Committee Reports

Membership

Steve noted that READS has 176 members of which 49 are new in 2007. A list of new members was passed out and Steve read a draft of a letter announcing the launch of READS-TO-GO and a reminder of the Roundtables.

Nominating

The Executive Board discussed how to move forward now that there was a committee. Sarah will contact people to suggest candidates, including contacting the Coops. In the past the Nominating Committee presented a slate of candidates to the Executive Board. Amy will create ballot once the names are presented. The voting will take place at the Fall Business meeting on October 26. Sarah will have committee and recommendations ready for August 1st READS meeting. These names and ballot will be finalized for August 23 meeting.

Public Relations

Diane sent a thank you to Trudy in Northfield for creating the Round tables game board. The committee used the review of the 20 years of READS information to create the bookmark and a history. Diane enlisted the help of Joanne from her library to create the bookmark. Claudia

asked for a report of what public relation materials need to be replaced. Claudia also suggested that materials be kept track of to make budgeting for reorder simpler. The Public Relation committee will interview Trudy for the fall NHLA newsletter. Sarah will send the questions if needed.

Programming

Chris reported that the Programming committee would like an updated list of members. Sarah reported that it is the LGC that manages the list. Several questions from the Programming Committee to the Board were presented including-- How much should they budget for mileage for the speaker and would it be possible to offer a small honorarium. Claudia suggested that the Programming Committee work up a budget. The current estimate for the cost of the Fall Conference is \$2100.00. Sarah recommends having the Executive Board budget completed in June so the Programming Committee can have the figures when they start planning fall conference. It was mentioned that they begin planning for the Fall Conference right after the Spring Roundtables are over.

READS-TO-GO

Amy reported that 60 people attended the NHLA programs. 28 RTG kits have been hosted and they are beginning to appear cataloged in NHU-PAC. Sarah reported that it would be helpful to have more specific processing directions, a note in the brochures that the discussion questions are on the RTG website and that the list of materials in the folder was confusing. Claudia suggested creating a cover letter to explain what materials should remain in the bags and what materials are for the library for promotion.

Old Business

Budget

Claudia will recheck and email the budget for voting.

Award Application Review

The deadline for nomination is August 1st. Sarah asked Steve Butzel for assistance streamlining the online voting. Sarah will resend information to Steve. Claudia will also check with Steve Butzel next week.

Web Page Content

Executive Board was asked to take care of web site and check to see what sections still need to be added.

Other Items from the Floor

Chris moved to accept READS-TO-GO as a standing committee as of June 18, 2007 and to empower the committee to accept members and nominate a chair who would be the liaison to the READS Executive Board. Sarah seconded and the motion passed.

New Business

NH Advisory Board

Diane attended the NH Advisory Board meeting. There was no quorum. Diane asked Board why REASD sends a member to this meeting. Sarah reported that NHLA is asked to provide members.

Adult Summer Reading Program

Does REASD want to be involved as a depository for materials? This topic will be added to the REASD Fall Conference agenda. It was suggested that maybe this would make a great REASD Roundtable.

Meeting was adjourned 12.10pm.

Respectfully submitted,
Amy Thurber, Secretary