

READS Executive Board Meeting
April 5, 2007
10:00am Local Government Center, Concord, NH

President Mayer called the meeting to order at 10:10am. In attendance were Chris Hague, Diane Arrato Gavrish, Lois Freeston, Steve Viggiano, Amy Thurber, and Claudia Mayer. Claudia asked for a motion to accept the minutes of the February meeting, Steve moved to accept the minutes, Chris seconded and the motion passed.

President's Report

Claudia reported on NHLA Executive Board meeting. Carl Heidenblad, NHLA Treasurer, reported concern from his COOP about the Executive Board making the decision to not hold a joint conference with NHEMA without canvassing the constituency.

Darcy Cofta of Rochester is the new Advocacy Committee chair.

There was some confusion over the NHLA Barnes and Nobles fundraiser; the Executive Board discussed the issues.

Free spring classes are being offered online through the State Library

Heather Shumway, Hooksett, mentioned that Webjunction is a great option for free professional development.

Vice President's Report

Chris reported pricing from several printing companies for READS-TO-GO promotion materials.

Treasurer's Report

Lois handed out the itemized budget and the proposed budget for two years out. The Executive Board discussed presenting the budget to the membership and adding income and revenue information. Discussion also included adding a \$150.00 stipend for web site design to the Public Relation line to increase it from \$500.00 to \$650.00. The Executive Board will vote on budget for 2007/2008 via email. Lois will email revenue information to the Board. Chris moved to add \$150.00 to the Public Relation line for Website design, Diane seconded and the motion passed. Lois will create an invoice for this and send it to Carl.

Committee Reports

Membership

Steve reported that according to Michelle Garneau, NHLA membership, READS has 5 new members.

Nominating

There was no Nominating Committee report.

Public Relations

Diane and committee are working on archiving for the 20th anniversary celebration. There is still a lot to do, but Diane feels that they have made some progress. They will continue to work towards creating a bookmark for the conference.

Programming

Chris reported that there would be a Roundtables wrap up meeting on April 26. Some of the ideas that the committee has for next Roundtables are vermin in the library, managing patron behavior, automation, overdue collection, pornography, and weeding. The Executive Board discussed what programs may be better suited as an NHLA program and came up with other ideas such as: facilities and benefits/health insurance.

Executive Board would like to include protocol and timeline for publicity when READS handbook is created. Diane will send thank you to Trudy for creating the game board. The Board hopes to put a picture of Trudy and the game board on the website.

READS-TO-GO

Amy reported that the READS-TO-GO committee is getting ready for the NHLA spring conference and that they would be presenting once each day.

Old Business

Priorities

Executive Board discussed order of priorities for the rest of the year and decided to push the website design ahead of handbook, but handbook and brochure will follow. It is hoped that the website will be simple and easy to update.

Award Application Review

The Executive Board decided that forms must be typed. There was discussion that they would be ready for the Spring Conference. An email will be sent to announcing the award and perhaps postcards and a post to the blog.

New Business

Fall conference

There is a date conflict with the Hillstown COOP. Diane Hathaway will be contacted about options for the conference, Executive Board hopes to have conference first Friday in October. Chris will ask the Hillstown COOP at their next meeting.

NHLA Blog

Claudia handed out directions for posting to the NHLA Blog.

Meeting was adjourned 12.20pm.

ACTION LIST

Chris

Contact Hillstown Coop

Report to board on Coop scheduling

Call Mary

Diane

Make contact with PR committee

Work on bookmark

Steve

Contact new members

Decide what other membership information is needed for website

Lois

Create income summary sheet

Will send excel form

Send invoice for Web site design to Carl

Treasurer procedures

Claudia

Contact printers

Website design

Finalize RTG expenses

Amy

Minutes

Work with RTG

All

Feedback on budget and website

Respectfully submitted,

Amy Thurber, Secretary