

## READS Executive Board Meeting

November 30, 2006

1:30pm Local Government Center, Concord, NH

President Leonardi called the meeting to order at 1:35pm. In attendance were Pam Gjettum, Diane Arrato Gavirsh, Claudia Mayer, Steve Viggiano, Amy Thurber, Tricia Quinn, and Lois Freeston.

Sarah, Tricia, and Brian were given gifts and thanked for their time on the board.

The minutes of the July meeting were read. Pam moved that the minutes be accepted with amendments, Steve seconded and the motion passed.

The minutes of the August meeting were read. Pam moved that the minutes be accepted as read, Steve seconded and the motion passed.

### President's Report

- READS AWARD OF EXCELLENCE
  - Sarah shared a thank you note from Selina for the READS award of excellence and the gift that went with the award.
  - Sarah mentioned that she was asked for a Certificate of Attendance from the 2006 Hooksett Round Table. Sarah asked Pam if the Programming Committee could look into this.
  - Claudia will purchase a sturdier stand for the Award.
  - Need to remind winners that READS will need to borrow plaque to display at various times.
- The READS website will now be posted independently. Steve Butzel from Nashua will take over for Sue McCann as the administrator. The website will be getting a facelift. Sarah asked the group what the board would like on the website and the board agreed that the programming information should be included.
- Steve Butzel will be creating a group for all NH library webmasters. The proposed name for the new NHLA website is [www.mynhla.org](http://www.mynhla.org).
- NHLA requested a READS basket for the fall conference raffle, Sarah created this basket and got it to Sean Fleming, Ways and Means Committee. Sarah asked Public Relations to take on this duty for next year.
- Sarah reported that Brian Hackert has resigned as Publicity Chair and the position needs to be filled. Diane will ask for two people to co-chair this committee.

- Sarah will continue to work towards finding someone for the NHLA Scholarship Committee.

#### Vice-President's Report

- Claudia discussed her time as liaison to the Programming Committee. Claudia enjoyed this position as was energized by the increase of interest in READS that the programs have created. She noted the READS-TO-GO steering committee as an example. Claudia offered her thanks to Pam for heading the Programming Committee. Claudia also enjoyed being part of a board that is willing to entertain change.
- Claudia wants to create a list of goals for 2007 and mentioned that the new executive board of READS will be meeting at the LGC on December 14, at 1:30pm.

#### Treasurer Report

- Tricia stated she was waiting to hear from Carl about the balances for the checking and savings accounts. The balance from the fall conference was \$2010.00. Claudia will remind Heather Shumway about reimbursement for Selina's gift certificate.
- We are still waiting for the bill from the conference caterers. Claudia asked Pam to follow with Tom Ladd.
- The board discussed ideas for figuring out the ongoing membership discrepancy. Steve will talk with Marilyn.

#### Old Business

- NHLA Scholarship Committee
  - Sarah will follow-up to get someone for the committee.
- READS Interviews
  - Sarah mentioned that NHLA is going to profile someone in each newsletter. They have used the READS interview as the first one in the series and then plans to have CHILIS and URBANS also profile members. The question was raised if READS wanted to become part of this once a year cycle or continue with the plan to profile someone on a more frequent basis. This issue will be revisited at the next meeting.

#### Committee Reports

- Nominating Committee
  - Heather was not present at meeting. Claudia will follow up with her about having a READS table at the fall conference to help with promotion.

- Membership Committee
  - Steve reported that the membership renewal letter will be sent in December and it will contain the map of constituents. Steve would like to have a more accurate member list.
- NHSL Advisory
  - Diane hosted the last meeting and noted that READS was the only section that was represented. Michael York reported about the NHSL. The Advisory board meets quarterly. Diane will find out if Brian wants to continue.
- Programming Committee
  - Pam reported on the fall conference. There were 91 attendees. The Spring Roundtables will focus on library morale and fighting burnout, which were ideas from conference evaluations. The roundtable will focus around a chutes and ladder type game that attendees will play in teams, working together to find answers for many classic library pitfalls. Pam asked the board to bring ideas for the game to the next meeting. Location possibilities for the roundtables are Meredith, Plymouth, Plaistow, and Portsmouth. The next programming committee will be January 24<sup>th</sup>.
- Public Relations
  - Diane reported that pads and pens have been ordered. She had two members volunteer to help after the fall conference. Diane asked to send a Holiday Greeting to all READS members and the board agreed that this would be a great idea. Diane will send message to executive board before sending to general membership.
- Publicity
  - Brian was not at meeting. Brian did send the information on Selena to Granite State Libraries and Sue McCann.
- READS-TO-GO
  - Amy and Claudia reported on the progress of the steering committee and mentioned that the committee was working towards the program launch at the Spring Conference.
- New Business
- Year in Review
  - The executive board spent time discussing the past years' successes. And thought about ideas that may be improved on for the coming year.