

READS Executive Board Meeting
Wednesday, August 31, 2005
Hooksett Public Library

The meeting was called to order at 10 am by President Sarah Leonardi. In attendance were Claudia Mayer, Brian Hackert, Heather Shumway and Diane Arrato Gavrish. Tricia Quinn was unable to attend but sent a Treasurer's Report. Memberships received thus far for 2005 number 124 for a total of \$620.00. Expenses for the READS Conference on June 2, 2004 totaled \$1419.42 and income \$1505.00 for a profit of \$85.58. Other expenses included READS notepads for \$275.00, Roundtable costs of \$219.12 and NHLA printing fees of \$73.60 for a total of \$1987.14. Total income was \$2125.00. (\$47.86)

The minutes from the August 3, 2005 meeting were read and amended. The following are the changes. The next regular meeting of NHLA will be on September 20, 2005. We currently have the most up to date membership list for READS from the State Library. Denise Grimse from Weeks Memorial Library in Lancaster has joined the Programming Committee. It was noted that the Programming Committee would be the group to decide how and when the READS award will be given out at the October 7 conference. The Board may only suggest a format. It was decided that the READS award nominees would not be included in the minutes before the award was handed out in order those in contention would be kept a secret.

Sarah suggested that there were three topics that needed to be discussed at today's meeting : the Award, the By-Laws and the Elections. We began with the Award. Three letters will be sent, one to the person nominated, one to that person's Director and one to the nominator. We will be paying their registration for the Conference and will have a letter of recognition for that day for all the nominees. It was decided to get a plaque with the person's name on it and a gift certificate to the League of NH Craftsmen for \$100 for the winner. The chair of the Awards Committee will either pick up the prize themselves or assign someone to do that each year. Heather will take care of it this time. Claudia will look into companies for the plaque and will keep a list of those for future years of the Award. We should also keep track of any copy shops we use and their prices so that we have that information for coming years, as well. During the October 7 program, Heather will read the nominating letters of all those nominated. Our next meeting will be in Exeter where we will go over all this last minute material in preparation for the Fall Conference.

Due to time constraints, it was decided that Sarah and Diane would work on the corrections to the by-laws thru email during the next few weeks in order to have them ready for the membership to vote on at the October program.

Elections were discussed as well as the format that would be used to conduct the elections at the business meeting. Numbering the ballots and checking off the names of those who submitted ballots on the day of the conference was discussed. We would then send out ballots to those who were not in attendance and did not get a chance to vote. The job descriptions were brought up. Claudia's description of the Programming Chair position was reviewed and happily accepted.

A nominating committee was discussed, as well as the names of prospective candidates for various positions on the READS Board. The following were going to be considered to be on the Nominating Committee: Heather Shumway, Lois Freston, from Windham, Julie Colby from Colebrook, and Sean Fleming from Lebanon. Those considered for positions included : Amy Thurber, from Canaan, Steve Viggiano and Diane Gilson. We would hope to contact these people in time to have our slate available for the October conference.

The Board discussed having READS photographs on our website and also the use of Roberts Rules of Order for our meetings.

The next meeting will be in Exeter, place to be determined on Friday, September 23, 2005 at 2 pm for lunch.

Respectfully submitted,

Diane Arrato Gavrish
Secretary