

READS – Friday, October 29, 2004
Manchester City Library

In attendance were Heather Shumway, Sarah Leonardi, Claudia Mayer and Diane Arrato Gavrish. The meeting was called to order at 4:10.

Tricia submitted the Treasurer's Report to Heather and Heather will email it to everyone. We are curious about our actual membership list and how it compares to the list serve we have for READS. We have found out that Marilyn Borgendale now has a committee to assist with membership so it may be easier to keep this information available. We will get an updated membership list from Marilyn. There has been a bank switch for the NHLA account and we are hoping the \$2 monthly fee we had been experiencing will now disappear. There will also be an accountant who will meet with the NHLA treasurer and it is hoped there will be more accuracy. All READS financial matters should go from our treasurer to the NHLA treasurer.

Diane read the minutes from the April READS board meeting. They were accepted as read.

New Business:

NHLA will hold its fall meeting on Thursday, November 4 at the Fireside Inn in Lebanon. Since PLA will be held in Boston in 2006 it has been decided that NHLA will forego its spring conference in 2006 in hopes that people can attend this major conference so close to home. There will be busses from the major cities in NH down to Massachusetts. Day trips to the conference will be funded by the Continuing Education Committee of NHLA.

Sarah, as vice-president of READS, is working on a program for next year's spring NHLA conference. She is thinking of programs concerning the topic of volunteerism. It was decided that the Program Committee will put its attention toward assisting with this program. Possible topics will include using volunteers in the library and legal ramifications of that. The regional programs that READS had begun seem to have been very successful. It was hoped that these could continue; perhaps March would be a good month in which to offer one of these programs. A possible topic for a regional forum would be ILL procedures – a very hands-on program with forms that are used, protocol, etc. Claudia will email the program committee with information discussed at this Board meeting and work toward a program for the spring.

Sarah suggested we use the READS website available to us thru NHLA for promoting the group and getting information out from programs we hold, as well as useful information for READS participants, in general. This would include the ILL forms that we might be discussing at a regional meeting. Brian Hackert will be contacted to see if he could help with the website PR.

The survey or questionnaire designed for input about READS was looked over. The Board considered an online version as a possible way to distribute the survey. We could also have them available to fill out at any of our programs or NHLA meetings, as well. We will consider having some sort of monetary award for a raffle which we would be a draw for anyone who fills out the questionnaire. We are also considering handing the surveys out at the Spring conferences, both regional and NHLA. It is hoped that the surveys will be handed back in by midsummer for the drawing.

The Board considered having a future meeting during which the mission or general purpose of READS would be discussed. It is hoped that anyone interested could come to this meeting.

Respectfully submitted,

Diane Arrato Gavrish
Secretary