READS Executive Board
Local Government Center
Profile Room
Friday, February 19, 2010
10:00 am

Present: Deann Hunter, Lori Fisher, Linda Taggart, Gaye Kulvete, Emily Weiss, Mary Cronin

Call to Order: Linda Taggart called the meeting to order at 10:00 am.

A MOTION was made by Emily Weiss, seconded by Deann Hunter, to approve the minutes of the January 22, 2010 meeting with two corrections: add Pamela Smith's name to Membership report as winner of READS Award of Excellence, and correct spelling of Diane Arrato Gavrish's name under New Business.

Treasurer's Report: Deann Hunter
Deann distributed 2006-2010 budget and Treasurer's report showing income and expenses since last meeting. All bills from the fall conference have been paid except for the gift baskets. The income shown in the report has come from memberships.

President's Report: Linda Taggart
Linda will attend the NHLA Board meeting on March 2, 2010; the meeting scheduled for February 16, 2010 was postponed due to snow. Caitlin Stevens will act as READS Programming Committee liaison to the READS Board. The READS programming committee will be responsible for choosing their own chair, as stated in the bylaws, and Pam Gjettum has identified a potential candidate. READS Roundtable Program brochures were printed by City of Nashua, and will go out this week.

Vice President's Report: Gaye Kulvete
Gaye did some research with Robert's Rules of Order, and reported that Treasurer's reports do not need to be approved. Minutes need to reflect names of people making motions for approval, acceptance, or adoption. Gaye is still looking into finding out difference between approve, accept, and adopt language in meeting protocol. Gaye brought up need for advance planning for programs for spring NHLA conferences. She offered to do some research on other states' library association conferences for ideas.

Public Relations Report: Lori Fisher
Lori will include supply inventory in each month's report. Lori sent some READS pads and pens to GMILCS meeting, and will send supplies to libraries hosting READS Roundtables next month. Three hundred pads will be needed for NHLA conference, so an order will be placed. Diane Arrato-Gavrish believes there may be some READS pens at the Merrrimack Public Library, she will check and let Lori know. Lori has been able to update READS blog using Sea Monkey web authoring tool. There were some formatting issues after the update that she will work to fix, along with other content that needs correcting and/or updating.

Membership Report: Emily Weiss
Emily has not received updated membership list from LGC. She will report at next meeting. Letters will be sent to all new and renewing members.

Reads-to-Go Report: Diane Mayr
Diane was not in attendance, but forwarded the information that there are now 61 READS-to-Go kits with the addition of Girl with the Dragon Tattoo and Sarah's Key.

Past President's Report: Amy Lapointe
No report (absent).

Program Committee Report:
No report (absent).

Conference Committee Liaison Report: Caitlin Stevens
No report (absent).

Old Business
NHLA Spring Conference Programs: READS board members will be needed to set up READS table and to introduce programs at NHLA spring conference. Diane Mayr and the READS-To-Go committee will present the "Read Any Good Books Lately?" program. Other assignments will be made at next board meeting when Conference Committee liaison Caitlin Stevens will be available to answer questions. Conference registration information and forms are now online. The three programs sponsored by READS take place on Friday. Items needed for the READS table will be updated information about the READS Award of Excellence, READS-to-Go information, and candy. Lori suggested that we find out the dates for the fall NHLA workshop and include some "save the date" take-home information. Deann asked about gift cards for presenters, and decision was made to give them to presenters who do not charge a fee, and that they should be for $25.

READS Award of Excellence: Forms and criteria for READS Award of Excellence need to be prepared to reflect recent changes. Lori will ask Amy if she plans to work on this when she returns from leave.

Spring Roundtables: Lori will send an email to NHAIS-L listserv once brochures go out on van. Lori will also post information on NHLA blog.

Treasurer Leave: Deann expects to be in attendance at April READS executive board meeting. She will ask Carl Heidenblad at March 2 Treasurers' meeting about best way to cover READS Treasurer's duties during her 12-week leave. Deann has several people in mind to help with this, including Diane Mayr and a fellow staff member who is a member of READS.

New Business
None.

Adjourn: Gaye Kulvete moved to adjourn the meeting at 10:39 am.

Respectfully submitted,

Mary Cronin
Secretary