

**READS Executive Board Meeting
Local Government Center, Concord, NH
September 12, 2008**

Present: Chris Hague, Victoria Lang, Diane Arrato Gavrish, Linda Taggart, Lois Freeston, Claudia Mayer, Steve Viggiano, Marija Sanderling

Absent: Diane Mayr, Amy Lapointe

1. The meeting was called to order at 10:05 a.m.
2. A **MOTION** was made and seconded to suspend voting on the June 27, 2008 minutes until a quorum was present. Passed unanimously.
3. Old Business
Nominating Committee Award of Excellence - Claudia is in the process of going through the four applications she received for the award. She would like to tighten up the process since she found hand-written applications very difficult to work with.

Nominations - The proposed slate of candidates is:

Treasurer: Diane Hunter from Laconia

Membership Chair: Emily Weiss from Bedford.

Vice President / President Elect is still vacant. Diane asked Linda Taggart to think about running for the position.

Conference on October 24 - Victoria expressed concern that the 9:00-9:45 time frame for the business meeting may not be enough time to conduct all the necessary business. Chris believes we can if we start at exactly 9:00 and have written reports prepared ahead of time. **ACTION ITEM:** Please summarize the year for your sections and email them to Chris. Chris would like to spotlight the Award of Excellence, as well as recognition of outgoing board members. We discussed the loose ends that need to be tied up before the conference.

Treasurer's Report - Lois distributed her report. Our balance to date is \$3,279.43.

Membership Committee - Steve has nothing to report at this time.

4. New Business

NHLA Spring Conference planning - The NHLA conference committee is meeting at UNH in Manchester at the end of September or early October. Chris will attend and let the committee know that READS will sponsor programs on the following topics: serving senior citizens; assertiveness training; and working with handicapped people in our communities (a spin-off of our own annual conference topic).

Blogging - Claudia and Chris have passwords to get on the blog, but neither have time to edit and read and post. We're currently posting to the NHLA blog, not a separate READS blog. We decided it's best to keep posting to the NHLA blog and not set up our own. From now on, please send any items to be posted on the blog to Linda Taggart at linda.taggart@nashualibrary.org to be proofread, and she will make sure it's posted to both

the blog and the NHAIS-L list. Anything to be distributed on paper will continue to go to Diane Arrato Gavrish for proofreading.

Chris is working on the handbook, making sure the formatting is consistent throughout.

Summer reminder letter - Steve didn't have time to do a letter this year. Chris questioned whether this is the most effective time to communicate with people. Should it be a paper letter, or should it be blogged? Should it be an annual letter that 'does it all' with our achievements, what's on the horizon, etc. to go out a month after the fall conference? We agreed to discard the use of the summer letter and have a more comprehensive letter go out after the fall conference, just before NHLA renewal time.

Chris read a thank-you letter from Amy Lapointe for the gift basket we gave her just before her maternity leave.

Claudia suggested extending the nominations for the Award of Excellence. The card is sent out mid-June and current deadline is August 1. Claudia suggested getting the nominating card out by the first of June. Review of nominations won't ensue until August 8 to allow for late entries. Electronic reminders throughout the summer, as well as announcements in the coop meetings, may help the process.

Our next meeting will be November 21, 2008 at 9:30 a.m. at the Local Government Center in Concord.

A **MOTION** was made and seconded to accept the June 27, 2008 minutes, as a quorum was present by the end of the meeting. Passed unanimously.

Adjournment: 11:52 a.m.

Respectfully submitted,

Marija Sanderling
Secretary