

READS Executive Board Meeting
June 27, 2008 10:00 a.m.
Local Government Center, Concord

Present: Chris Hague, Victoria Lang, Amy Lapointe, Diane Arrato Gavrish, Diane Mayr, Lois Freeston, Claudia Mayer, Steve Viggiano, Marija Sanderling

1. Call to Order: Chris called the meeting to order at 10:07 a.m.
2. Minutes: The minutes of the December 17, 2007 were approved unanimously. The minutes of the February 29, 2008 were approved as amended, with two abstentions.
3. Reports
President's report was emailed.
Vice President's report: none at this time.
Treasurer's report was emailed.
PR Committee report – Chris thanked Diane for the wonderful READS table at the NHLA conference.
READS-TO-GO Committee – Claudia reported that Steve Butzel is in transition with jobs and isn't easy to get a hold of to update the RTG page. Diane reported that RTG surveys will be tallied in August.
Programming Committee report was distributed at the meeting. The October 24, 2008 program will be held at the Local Government Center and titled "What's a Librarian to do? How to best serve your disabled population." The business meeting will be held at the beginning of the program.

Chris suggested we publicize this program through NHAIS listservs, the NHLA blog, etc. Diane Arrato Gavrish said Linda Taggart from the Nashua Public Library expressed interest in publicizing programs. Victoria will follow up.

Nominating Committee: Claudia reported that Amy Thurber is on the nominating committee. If you have any ideas for people to run for Vice President and Treasurer, let Claudia know.

4. Old Business

Mission Statement: Change in objectives of the mission statement these will go before the membership for vote in October.

Spring Conference (NHLA): Chris has had feedback from NHLA that she reported on in her email report. Evaluations were positive.

Having a conference independent of NHEMA has been discussed among NHLA executive board members. They haven't yet resolved whether or not to go back to combining conferences with NHEMA, perhaps on a rotating basis. Chris asked the board to think about their thoughts on this issue and bring them to the NHLA membership meeting.

READS Brochure: Chris and Claudia agreed that creating the brochure can be postponed, given how busy our summers are promising to be.

5. New Business

Website content: Diane Mayr suggested that we can work with Steve Butzel so that each section of NHLA can update the content of their sites and not be dependent upon his time.

Suggestions discussed: Remove the “Publications” link since we are not using it;
Committees – descriptions will be posted on the website;
Calendar – to include a schedule of meetings and public conferences;
About Us and FAQs– we have the mission statement. Add bylaws, structure, etc. if these are not included in pull-down menus. Diane Arrato Gavrish distributed an old handout that explains what READS is, which is a good basis for either “About Us” or “FAQs.” We need a subcommittee to brainstorm this and bring ideas before the board. Any further ideas are to be emailed to Chris for inclusion on the website.

Handbook: Claudia will send us the most recent revisions of the job descriptions. Each member needs to update their job description and/or committee descriptions, keeping with the same format, and email changes to Chris. Once revised, the handbook will be posted on the website.

Nominations: Claudia is working on this.

Award of Excellence: The postcards have been sent out. Postage costs have increased, and the N.H. State Library now charges for labels, so we need to plan ahead when working on next year’s budget.

Outreach: Some people went to the NHLA conference who have never attended before, mostly from small libraries. We need to service small libraries where librarians can’t necessarily make it to roundtables. Many small rural libraries don’t have computers. We discussed going out into the coops and find out how to address their needs. Perhaps we can wave the \$5 fee for libraries with very limited budgets. Chris will talk with the NHLA executive board to discuss the possibility of coordinating meetings with coops. NHLA could send representatives from their various committees and sections to talk about what NHLA as a whole organization can do for them.

READS Archives are currently housed in Claudia’s house. They need to be sorted in order by year and in hanging files. Lois sent us the 20 year history of READS programs, which should be posted to the website.

Next meeting is August 22, 2008.

Adjournment: 11:50 a.m.

Respectfully submitted,

Marija Sanderling
Secretary