

**DRAFT**  
**READS Executive Board Meeting**  
**Local Government Center, Concord, NH**  
**Friday, June 12, 2009, 10:00 a.m.**

Present: Amy Lapointe, Deann Hunter, Emily Weiss, Linda Taggart, Chris Hague, Marija Sanderling

Call to Order: Amy called the meeting to order at 10:08 a.m.

A MOTION was made and seconded to accept the minutes of the April 24, 2009 minutes as amended. Five voted in favor, one abstained.

Treasurer's Report: Deann Hunter

Our budget balance as of June 12, 2009 is \$2,645.52. The Award line of the budget is showing a loss of \$241.64 because fees paid for the award were paid after July 1, 2008, so it showed up in this year's budget. Chris Hague will look into when the amounts were posted. The spring round tables expenses now includes \$15 for a stop payment fee for a check and \$45.91 for refreshments, which were not reported at the last meeting.

President's Report: Amy Lapointe

The NHLA executive board meets next Tuesday. Amy heard good things about the READS-sponsored programs at the conference. Steve Butzel is ready to upload audio and video clips of the conference to the NHLA website.

Vice President's Report: Linda Taggart

The city of Nashua's printing department agreed to print our program brochures. The Easter Seals program at the conference was well received. Website update: Linda will give Jon Kinnaman content or documents for the website, and Jon will upload what he receives from Linda. Linda can post things immediately when necessary. Website content will now be channeled through Linda.

Public Relations Committee Report: Diane Arrato Gavrish (absent)

Diane submitted the following written report:

Gel pens, READS notepads, name tags and gift certificates for speakers were purchased for the spring conference. Bills have been sent to Deann and forwarded to Carl. Deann will be able to provide the exact amount spent. Unfortunately, the READS labels did not make it to the library in time for me to bring them to the conference, so I am hoping Name Tags, Inc. will removed the extra charge that was imposed in order to receive them on a certain date. Photographs from the conference have been emailed to the board and to Jon Kinnaman for posting on the website. Jon says he will post them. Currently all of our PR materials are housed in the Merrimack Library....if I am able to keep serving on the READS Board I will take them with me to Derry. Either way, I will make sure the supplies are in the right place at the right time! We had a good location for our table right outside many of the program rooms. The supply of chocolate was a hit, for sure, even the chocolate covered raisins! We may have picked up a few people interested in the Award of Excellence and quite a few suggestions for READS-To-Go. We didn't have an actual schedule of people working at the table, but anyone who had some time came by and answered people's questions. Big thanks to Chris, Emily, Diane and Deann for their help.

Report from my program at the conference -

Unfortunately, one of my three speakers did not make it to the conference on Wed. I later found out that she was in the hospital being checked for Swine Flu! I was on the lookout for her all that afternoon and disappointed that she wasn't there. We did have about 30 people attend - some good evaluations and some mediocre. Mary Alhgren did a great job with her part of the Service to Seniors. The other person, Isabel Danforth, had some interesting information, but wasn't as well received. Cathy Creapeau, from Health and Human Services would have done a great job, I think. Considering it was the last program on the last day, it went fairly well.

Membership Committee Report: Emily Weiss

We currently have 183 new and renewing READS members. Welcome letters which included information about the READS-sponsored programs went out before the conference. Emily would like to set up a listserv for the members. Amy said there used to be a READS listserv administered by the State Library. Emily will follow up with the State Library to see if she can revive the listserv.

Programming Committee Report: Pam Gjettum (absent)

READS-To-Go Committee Report: Diane Mayr (absent)

Diane submitted the following written report:

RTG hosted a session, "READS-TO-GO Wants to Know" at the NHLA spring conference; we had about a dozen attendees. Overall, librarians are pleased with the program. We ended the session talking about books. It seems that librarians are starved for this type of sharing and we would like to suggest that READS hold another roundtable in the future whereby librarians come to discuss books!

We have added the following new title to the program: *Julie and Julia: 365 Days, 524 Recipes, 1 Tiny Apartment Kitchen : How One Girl Risked Her Marriage, Her Job, and Her Sanity to Master the Art of Living* donated by, and will be housed at, Ossipee Public Library. We are awaiting the arrival of 25 canvas bags, which were ordered; bookplates have been ordered and received. The committee will be meeting on June 15.

Past President's Report: Chris Hague

Chris submitted the following written report:

The Award of Excellence postcards went out last month, reminding people to nominate an award candidate by August 1. An update of the award form went out to Jon Kinnaman to put on the READS webpage. The Award of Excellence page ([nhlibrarians.org/reads.award](http://nhlibrarians.org/reads.award)) was never finished so a list of committee members and a brief descriptions of the committee were also sent to Jon. Nothing has been done yet to organize a nominations committee. Suggestions are welcome. The description of the READS Award Committee was not reviewed for the handbook. It is attached to this report. The READS table at the NH Library Conference was a hit. Thanks to Diane and Emily for setup and a welcoming presence. A display to advertise the Award of Excellence drew some people's attention to the nomination process.

Old Business

NHLA Spring Conference: Program quality was good. The Beyond Google program was very popular. We will consider bringing the speaker back next year if possible. Librarians were very happy with the Attitash location.

Website status: Linda is working with Jon on the website; Marija will proof the site before the next meeting.

READS Handbook: Marija will add the Award Selection Committee to the master READS Handbook and send it to Jon for the website.

#### New Business

Nominations Committee: Chris is trying to put together a nominations committee. Chris will draft an email that Emily will send to the membership asking for volunteers to the nominations committee. The slate needs to be finalized by the August meeting.

READS Award honorees and free lunch: Pam Gjettum expressed to Amy that we can no longer afford to give a free lunch to Award of Excellence honorees and their directors from the Program Committee expenses. We can afford to give free lunches to speakers. We ask that nominees attend the conference with their directors. In 2008 we paid registration/lunches for 4 nominees, one director, and 8 speakers. The Program Committee should have an estimated cost of registration for the program, and we'll know how many nominees we'll have, so we'll have a better idea how much this will cost us by the next meeting. Amy will let Pam know that honorees will still get free registration/lunch that will be paid for.

A MOTION was made and seconded in preparing the 2010-11 budget the Award of Excellence Committee absorb the cost of conference registration and meals for all nominees. Passed unanimously.

NHLA Conference Committee liaison doesn't work well being tied to the Vice President's position. The first Conference Committee meeting usually takes place in September, before READS fall elections, so we wind up switching our committee member in the middle of the process, and we lose some continuity. Amy will appoint a special liaison. Emily will ask Caitlin Stevens from the Bedford Public Library if she would be interested in the position.

Chris: Spring round table budget needs to be set during the planning stage so costs stay within budget.

Deann will prepare a draft 2010-11 budget to bring to the next Executive Budget meeting.

Mailing labels: NHLA labels are maintained by the Local Government Center. The State Library maintains NHAIS labels. Chris will contact the state library for requirements for labels that go on the van, so perhaps we can save postage money.

Amy asked members of the executive board to think about the following issues so we can discuss them at the next meeting: Can we have electronic elections to save money? Can we email registration forms instead of printing and sending them?

Adjournment 12:07 p.m.

Respectfully submitted,

Marija Sanderling  
Secretary