

**READS Executive Board Meeting
Local Government Center, Concord, NH
Friday, April 24, 2009**

Present: Amy Lapointe, Deann Hunter, Emily Weiss, Diane Arrato Gavrish, Pam Gjettum, Diane Mayr, Linda Taggart, Marija Sanderling

1. Call to order: Amy called the meeting to order at 10:04 a.m.
2. A **MOTION** was made and seconded to approve the minutes of the January 23, 2009 meeting. Passed unanimously
3. A **MOTION** was made and seconded to approve the minutes of the April 25, 2008 meeting. Passed unanimously.
4. Treasurer's Report: Deann Hunter
Expenses were adjusted by \$1196.80 due to a bill inadvertently being paid by NHLA. Spring roundtables expenses of \$317.67 reflect all expenses except refreshments, which is forthcoming. Income from the roundtables is \$310.00. The budget balance is \$3203.03.
5. President's Report: Amy Lapointe
Amy reported on the latest NHLA board meeting: A small libraries summit is being planned for 4/18/2010. Amy Thurber will chair the planning committee for the NHLA spring conference next year. They're looking for help, so if you're interested let Amy know. The READS board agreed that rotating locations for the conference is better than deciding on one permanent location. Diane Mayr recommended studying the demographics of who attends and accommodate the most people based on those numbers. NHLA is looking for candidates for ALA Councilor, as well as someone to represent New Hampshire at this year's ALA annual conference. Possible new NHLA initiatives: start a statewide advocacy group and a biennial public relations award. They're looking for topics for the Fall business meeting/conference; if you have suggestions contact Judy Haskell. We discussed different topics such as having administrators promote children's services; working with teens; pursuing educational degrees beyond the MLS, e.g. Masters in Public Administration. NHLA is looking into the possibility of hiring a conference program manager. NELA Counterparts is planned for July 16-17.
6. Vice President's Report: Linda Taggart
Linda would like to pin down a location for the 2010 spring conference in time to announce it at this year's conference. She coordinated our program at the NHLA conference on services to disabled populations. Three people from Easter Seals will present the program.
7. Public Relations Report: Diane Arrato Gavrish
Diane ordered pens and pads to stock the READS table at the NHLA conference. She will order READS ribbons to attach to our name tags. Emily will take care of the banner for the table. NHLA would like us to staff the table for both days. Diane will send an email to the membership to schedule shifts for this. The program Diane coordinated is Connecting with Seniors with three speakers presenting the program.

8. Membership Report: Emily Weiss

We currently have 177 members, with 14 being new members. Emily sent letters to the membership promoting the roundtables and will send out more letters promoting upcoming programs.

9. Programming Report: Pam Gjetum

Spring roundtables "Maintaining Library Service During Tough Times" in Hanover (11 attendees); Hooksett (24 attendees); Plymouth (12 attendees). Total 47 attendees. Income \$305; expenses \$317.67 for a loss of \$12.67. Evaluations were positive. The Fall Conference on "Marketing and Merchandising" will take place October 23, 2009 at the Local Government Center. Pam has new people on her committee and is hoping to pass the chairmanship on to another member at some point in the near future. Linda Taggart will investigate the use of Nashua's graphics department to help with printing of program brochures.

10. READS-To-Go Report: Diane Mayr

The committee will have a facilitated discussion during the NHLA conference. Loan period of the bags is 2 months. Diane expressed frustration with the timeliness of website changes due to lack of coordination with other members of her committee. The Steerforth Press in Hanover, NH donated copies of their recently published *The Book of Getting Even*, along with a discussion guide, for a RTG kit. Diane needs to order more bags at the cost of \$518.75 +\$20 shipping for 25 bags. Book plates are \$223 for 500. A **MOTION** was made and seconded to allow Diane to spend the money for the bags and book plates. Passed unanimously.

11. Past President's Report: Chris Hague (absent)

Chris submitted a written report as follows:

All arrangements are finalized for the assertiveness workshop to be presented on May 20 at the NHSL Spring Conference. Thanks to Diane Arrato Gavrish, who graciously swapped time slots, Billy Brown will present his assertiveness workshop after lunch. He is a life coach and counselor in Concord who has a strong interest in conflict resolution.

Labels are on order from the state library, and I have labels from the LGC to send our READS Award of Excellence reminder postcards. Claudia Mayer has a notebook she plans to send me with details on the award. Meanwhile, she recommended that I not use her postcard design from last year. While I plan to keep the message essentially the same, the card will be redesigned. My goal is to mail the cards early in May before postal rates go up. Costs from last year were \$14.99 for card stock (there is still some left), \$100 for copies and \$64.80 for postage. However the cost of copies was for printing at Manchester City Library. I will have to investigate printing at a copy center as Weare does not have the capacity for high volume printing and cutting.

Old Business:

READS website: Diane Arrato Gavrish gave an update. Linda Taggart suggested we give Jon and Steve plenty of lead time to get information on the website. Linda will ask Steve for passwords so she can update our content, while Jon will still work on the READS-To-Go site. Marija and Diane will go through updates we asked of Jon and Steve to make sure the changes we wanted were, indeed, made.

New Business:

NHLA pays speakers a \$100 honorarium, and Chris would like to go above and beyond and purchase a \$25 gift certificate to Gibson's bookstore in addition to the honorarium because her speaker, Billy Brown, normally requests more money to speak. A **MOTION** was made and seconded to approve \$25 for Chris to purchase a gift certificate for her speaker. Passed unanimously. We decided to approve giving \$25 gift certificates to all of the speakers we lined up for programs.

Adjournment: 11:38 a.m.

Respectfully submitted,

Marija Sanderling
Secretary