

Wiggin Memorial Library Application for Individual Library Card

The policies of the Wiggin Memorial Library comply with NH RSA 202 D:11 regarding the confidentiality of library records which applies to all library card holders, adult and minor. Individual library records are confidential and will only be revealed to the card holder, regardless of age. It is the policy of the Wiggin Memorial Library that the library is not responsible for the selection choices of users, including minors. The library also accepts no responsibility for enforcing what a parent/guardian may not want a child to see, read, or view while in the library.

Before requesting an individual library card, it is important that you carefully read and understand what this card entails. Your signature on the registration card indicates your agreement with and understanding of the library policy regarding library use. Please feel free to discuss this option with a librarian.

With an Individual Library Card:

- Information about items checked out on the card can only be given to the cardholder or to another person with the cardholder's permission (possession of a library card implies cardholder consent)
- Adults and children 8 years and older who can show proof of age can choose at any time to apply for an individual library card with a confidential borrowing record.
- All items in the library are available to be checked out with the exception of movies and museum passes which may only be checked out by those who are 14 years of age or older.

Benefits of an Individual Library Card:

- Each person is responsible for their own library use.
- Reserves and holds are clearly delineated for a specific person and phone calls are made to the particular individual.
- Fines and fees are incurred individually without affecting other family members' use of the library.

Considerations with an Individual Library Card:

- We can not give out identifying item information (like a list of items currently checked out) or check items out on the record of a person who is not present in the library without that person's library card.
- If many members of the family have individual cards, managing a large number of items checked out may be more challenging. We will provide a list/receipt with each transaction for your convenience.